

# Robert Frost / Challenge Center PTO Meeting Minutes

Monday, March 6, 2023 @ 5:30 pm

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## 1. Welcome and Introductions - Jennifer Stensaas

- a. Mission Statement - The purpose of our organization is to bring together the unique abilities of our parents to compliment the unique abilities of our teachers and staff in order to create support for our children's educational experience.
- b. Objectives - The objectives of this organization are to promote:
  1. Fundraisers and donations to support our school, activities and events.
  2. Social events to bring home and school into a closer relationship.
  3. Volunteer opportunities in the school.

## 2. Approve March 6, 2023 agenda

Motion Tim and 2nd Margaret. Motion passed.

## 3. Approve January 23, 2023 minutes

Motion Tim and 2nd Margaret. Motion passed.

## 4. Financial report - Tim Purintun

- a. Items discussed
  - i. Margaret stated that movie night is likely to cost less than \$1,000 because we now plan to use Lincoln High School auditorium
  - ii. Science Fair to be removed for this year as we decided not to hold this year
  - iii. Artist in Residence/Assembly also to be removed for this year
  - iv. Amazon Smiles ending, will take out next year
  - v. Will budget \$500 for RoadRunner closet going forward
  - vi. Tim is estimating that there will be \$7,000 to \$8,000 left in the budget to give to the school at year end
- b. Motion to approve budget Margaret. 2nd Erin. Motion passed.

## 5. Principal's report - Mrs. Bell

- a. Update staff lounge / workspace
  - i. No update yet. Meeting scheduled one week from today to get more information.
- b. Teacher Wish List
  - i. Walkies are expensive - \$350 for one. Currently staff use their cell phones for safety concerns. Mrs. Bell is currently thinking through the cost versus benefit tradeoff.

- ii. Monitor in multi-purpose room would be about \$1500.
- iii. Mrs. Bell to wait until year end to finalize allocation of any extra funds to wish list.
- iv. From Erin and Jennifer - next year would like to think about a student-focused item to spend some PTO funds on, perhaps redirecting budget that is being used for reconfiguring the workroom and teacher lounge.

## 6. Chair reports – PAST events

- a. Skate City (Jennifer Stensaas) - January 24; 315 skaters, \$945; largest turnout this year in SFSD
- b. Conference Meals (Erin Pederson) - February 6 & 9. Positive feedback. For full day: bagels, yogurt, coffee for Breakfast. Goodcents sandwiches & chips for lunch. Boss's pizza and pasta for dinner. Next day: Qdoba for lunch.
  - i. In past years, the teacher breakfast which was missed this year was: we introduce ourselves and provide breakfast to teachers and explain plans for the year, ask for feedback and questions.
- c. Scholastic Book Fair (Sonia Ohling) - February 6 & 9. 1194 items sold. \$4,249 in bonuses.
- d. Kindergarten Roundup (Erin Pederson) - March 2. Went well. Kids loved teachers and books.

## 7. Chair reports – UPCOMING events

- a. Movie Night (Margaret Carmody) - March 31 at 7:00pm. Flyer and invitation to go out March 17th, another email reminder March 25. Roughly planning on 315 (same as for food). Doing Poppy's popcorn, charging 50 cents, charging \$1.00 for candy. Will ask for parent volunteers to pick up. Everything ready to go besides technical setup and final logistics.
- b. BOGO Book Fair / Art Show (Sonia Ohling & Art Teacher) - April 20. All for Books fundraiser the week before the book fair.
- c. Skate City Night (Jennifer Stensaas) - May 1.
- d. Appreciation Events
  - i. Administrative Professionals Day (Amanda Hall) - April 26
  - ii. **Adding \*\* NEW \*\***: School Principals' Day (Amanda Hall) - May 1
  - iii. **\*\* NEW \*\*** National Lunch Hero Day (Amanda Hall) - May 5
  - iv. National Nurses Day (Amanda Hall) - May 6
  - v. Teacher Appreciation Week (Tara White) - May 8-12. Rough plan: Theme every day.
    - 1. Manic Monday - coffee truck to come. Will ask parents to bring donuts, bagels, muffins.
    - 2. Tuesday - taco bar and mocktails.

3. Wednesday - Wacky/Wonderful Wednesday. Ideas include doing a game, quizzing Jamie.
4. Thankful Thursday - parent provided treats.
5. Free Friday - giving some items.
6. Will send out an ask for money and sign up about a month before the week starts.

## 8. Old Business

- a. By-Laws - Would like to have these updated by the end of this school year.

## 9. New Business

- a. Debit / credit card linked to checking account (John Harris just went through this process). What type of spend limit is acceptable, especially in cases where we have large purchases? John Harris debit card has a limit of \$1,000.
- b. [RaiseRight](#) - Also known as scrip fundraising, you raise money by using gift cards (and e-cards) instead of cash or credit to pay for everyday purchases like groceries, gas, dining out, household supplies, etc. [Start a FREE program](#).

## 10. Announcements

- a. Officer Elections (Jennifer Stensaas) - May 8th. Officer nominations and requests for other volunteers will be sent via [Jotform](#) to staff and families after this meeting. Deadline to submit will be 8am Monday morning, March 20th.

## 11. Adjourn

Motion [Margaret](#) and 2nd [Erin](#). Motion passed.

**Next PTO meeting will be May 8, 2023 @ 5:30pm in the library**

[www.robertfrostpto.com](http://www.robertfrostpto.com) | [rfelem.pto@gmail.com](mailto:rfelem.pto@gmail.com)