



Robert Frost / Challenge Center PTO
3101 S 4th Ave
Sioux Falls, SD 57105

Robert Frost / Challenge Center PTO Meeting Agenda

Monday, May 8, 2023 @ 5:30 pm

1. Welcome and Introductions - Jennifer Stensaas

- a. Mission Statement - The purpose of our organization is to bring together the unique abilities of our parents to compliment the unique abilities of our teachers and staff in order to create support for our children's educational experience.
- b. Objectives - The objectives of this organization are to promote:
 1. Fundraisers and donations to support our school, activities and events.
 2. Social events to bring home and school into a closer relationship.
 3. Volunteer opportunities in the school.

2. Attendees: Jaime Bell, Tim Purinton, Annie Taylor, Jennifer Stensaas

3. Approve May 8, 2023 agenda

Motion: Annie Taylor; 2nd motion: Tim Purinton

4. Approve March 6, 2023 minutes

Motion: Jennifer Stensaas; 2nd motion: Annie Taylor

5. Chair reports – PAST events

- a. Movie Night (Margaret Carmody) - March 31
- b. BOGO Book Fair / Art Show (Sonia Ohling & Art Teacher) - April 20
- c. Skate City (Jennifer Stensaas) - May 1; 85 skaters, \$85; Bonus??

6. Chair reports – UPCOMING events

- a. Appreciation Events
 - i. Teacher Appreciation Week (Tara White) - May 8-12
- b. 2023/24 Committee Chairs

7. Principal's report - Mrs. Bell

- a. New swings coming this summer!
- b. Wrapping up state testing and students are excited for their field trips.

- c. Update staff lounge / workspace
 - i. Paint for both rooms - \$1850
 - ii. Carpet for both rooms - \$4930
 - iii. Electrical- minimal
 - iv. Moving of cabinets- minimal
- d. School Wish List
 - i. 4th/5th Assignment Notebooks - \$577.50
 - ii. 1st grade / 2nd grade CC word journals - \$641.85
 - iii. Handwriting Without Tears (1st grade & 4CC) - \$1,892
 - ~~iv. Viewboard in MPR - \$2,134~~
 - v. Music Honors Choir - \$300
 - 1. 2022/23 4 students were selected from RF/CC out of a total of 130 total students selected for the 2023 SD Elementary Honor Choir. (20 auditions were submitted for consideration)
 - vi. Friday Folders - \$1,233
 - vii. Cricut Maker 3 Everything Materials Bundle - \$678.87
 - viii. Laminator - \$328
 - ix. Laminator pouches - \$1,080
 - x. Document camera - \$2,390 (10 cameras @ \$239)
 - xi. Kindergarten table - \$812.88 (includes \$400 shipping)

8. Financial report - Tim Purinton

- a. Mrs. Bell requested to reserve this year's bookroom expense of \$2,000 (standard annual budget request) for next year.
- b. Motion to approve financial report: Jennifer Stensaas; 2nd Annie Taylor
- c. Motion to approve the School Wish List as presented above: Tim Purinton; 2nd: Annie Taylor
 - i. Mrs. Bell will authorize the purchases of the wish list items and turn in receipts to PTO for reimbursement. Receipt totals may vary depending on availability and difference in pricing from date of wish list to current purchase price.

9. Officer Elections

- a. President - Jennifer Stensaas
- b. Vice-President - Erin Pederson
- c. Treasurer - Nate Hall
- d. Secretary - Amanda Hall
- e. Motion to accept these board officer nominations as presented: Annie Taylor; 2nd motion: Tim Purinton
- f. The elected President and Treasurer, pursuant to Robert Frost / Challenge Center PTO by-Laws, shall have authority on all PTO bank accounts.

10. Old Business

- a. Question regarding tax exempt status. Tim will research.
 - i. Tim's findings: PTOs are not exempt from sales tax, as only 501(c)(3) organizations that are considered "relief agencies" (the letters at the end of your tax number are RA designating that or maybe RS for public schools) are exempt. They are defined as being formed exclusively for poor relief. Schools have a separate section. PTOs are not relief agencies, and therefore, are not eligible. A DOR rep confirmed this.

11. New Business

- a.

12. Announcements

- a. Jennifer Stensaas will reach out to new and past board members to set up meeting to discuss board transition timeline and 2023/24 budget.

13. Adjourn

Motion: Jennifer Stensaas; 2nd motion: Annie Taylor

Next PTO meeting will be September 11, 2023 @ 5:30pm in the library

www.robertfrostpto.com | rfelem.pto@gmail.com