In attendance: Staci Wolff, Becky Olson, Ms. Rhodes, Mrs. Hofer, Mr. Wright, Ms. Werner, Allison Pay-Crawford, Carrie Schmidt, Tammy Hartmann, Becky Olson, Jamie Larson, Becky Pagone, Kari Kiesow

Michelle Heath - President, Tracee Beck - Vice President, Laurie Stadheim - Treasurer, Mali Teller - Secretary

1. Welcome \& Introductions
2. Review of November meeting minutes. Allison Pay Crawford motioned to approve November minutes. Laurie Stadheim $2^{\text {nd }}$.
3. Treasurer Report - income from Box Tops and Spirit Gear fundraisers. Fabulous Friday/Field Trip dollars being used for the Field Day in May. Current balance in checking account is $\$ 9,343.29$. Becky Pagone motioned to approve report. Staci Wolff $2^{\text {nd }}$.
4. Discussion about Field Day replacing Fabulous Friday/Field Trips previously sponsored by PTO. Earlier grades will have Field Day in the morning, older grades in the afternoon of May $2^{\text {nd }}$.
5. Pizza Bingo report by Staci Wolff. Discussion about making changes to PB in terms of prizes. Staci looking to get pizza through Pizza Ranch. PB participants \& families should enter through doors off the parking lot on the west end of the building by the gym.
6. Spirit Gear report by Michelle Heath for Steph Fischer. All orders have been filled. Remaining inventory will be available at Pizza Bingo and families can also place new orders at that time. Every Friday is Spirit Wear day at Robert Frost!
7. Volunteer Coordinator report by Michelle Heath for Melissa Nelson. Problems with the sign up email distributed on January $7^{\text {th }}$ that was sent out looking for volunteers for spring activities. Email looked like an 'alert now' message instead of a sign up. A $2^{\text {nd }}$ communication will go out referencing the sign up and upcoming deadline.
8. Rewards/Promotions report by Tracee Beck. Box Top $\$ 1375.30$ from spring \& fall submissions and eBoxTops. Next submission will be March $1^{\text {st }}$. Land O Lakes has discontinued its program. New program to RFE is Loaves 4 Learning (save the labels from Country Hearth \& Village Hearth breads) and Tyson chicken. Still participating in the Campbell's Labels for Education program, Coke Rewards Programs, Target's Take Charge of Education, and Best Buy My Rewards Zone. $2^{\text {nd }}$ Thursday of every month is RFE night at Sky Zone. We receive $10 \%$ of admission \& concession sales. Good place to meet your friends and get some exercise!
9. Book Fair report by Becky Pagone. Book Fair is February $4^{\text {th }}, 6^{\text {th }} \& 10^{\text {th }}$. Participating in "Rev Up Reading Program by Scholastic -we are a specially selected school based on past performance. Special nonfiction books set up at the front promotion ' 20 for 20 '. Every student gets a rubber band bracelet that says 'read every day for 20 minutes'.
We will again be sponsoring All for Books coin collection April 7-11- money raised will go to Hawthorne Elementary in Sioux Falls to build their library. This will take place during the Half off book fair. Donations of new \& gently used books will also be accepted.
10. Wellness Council report by Michelle Heath. The wellness council is pairing with Junior Diabetes Research Fund to create a video about junior diabetes for students at RFE. A letter will go home about the fundraiser and how students can be active and help raise money for junior diabetes at the same time.
11. Updates from Ms. Werner \& Mr. Wright. Presented stats on reading, writing and math present levels and goals. Bookroom update - $\$ 2000$ from PTO each year and $\$ 3000$ from the RFE building fund to keep the bookroom library current.
Addition for 8 classrooms was approved by SFSD board. Challenge Center (approximately 170 students) will be joining us at RFE beginning in 2015. Addition will be on K/1 end AND $4 / 5$ end due to visibility, traffic flow, parking, and bus drop-off. Ground breaking would be summer/fall 2014. New classrooms will be in operation fall of 2015. Spanish Immersion will go to their new building in 2016.
