

PTO Meeting Minutes – September 16, 2014

Attendees: Tracee Beck (President), Kristy Dillon (VP), Laurie Stadheim (Treasurer), Mali Teller (Secretary), Jessica Knigge, Colleen Werner, Becky Pagone, Tami Burkard, Melissa Nelson, Michelle Heath, Nicole Valnes, Jessica Peterson, Meagan Rhodes, Melissa Marso, Ashley Allington, Josh Allington, Nicole Osmundson

1. Welcome & Introductions
2. Approval of May Meeting Minutes – Approved by Becky Pagone 2nd by Jessica Knigge
3. Treasurer Report & Approval of Budget – Laurie Stadheim
 - Summary of 2013-2014 budget
 - Laurie needs volunteers to audit 2013-2014 business. Tammy Hartmann & Becky Pagone have volunteered.
 - 2014-2015 budget discussion/explanation of income and expenditures. Assignment notebooks for 3rd-5th grade are paid for end of school year for the following school year. Need to increase the budget to accommodate for incoming Challenge Center & additional Spanish Immersion students for 2015-2016. Also need to increase the budget for teacher gift cards given at the beginning of each school year to accommodate for additional staff. Wellness Council is in collaboration with PTO. The 2 groups support each other on events.
 - Discussion of the continuation of Book Room.
 - Approved by Melissa Marso 2nd by Becky Pagone
4. Comments on Previous Events:
 - Open House – discussion of Kindergarten open house on a separate night
 - Pictures at Open House
 - Principal Werner already scheduled photographers for next year's open house Aug 11, 2016.
 - ideas to reorganize Open House. Next year's open house has to be scheduled March/April.
 - Send out a school survey to see what parents & teachers think about pictures at Open House.
 - Boo Hoo Breakfast on the first day of school
 - for 2015-2016, try to increase attendance.
5. Volunteer Coordinator report – Melissa Nelson
 - only 60 volunteers for fall
 - ideas to increase volunteers: Signup Genius, paper copy
6. Rewards/Promotions- Chairpersons
 - Target Redcard check is \$1361.60 due this fall.

-Introduced new Box Top Coordinator- Ashley Allington

-Spirit Gear report by Michelle Heath 30 orders have been received and soon to be ordered.

7. Upcoming Events

-Book Fair by Becky Pagone. Need volunteers and Grand Event will also be happening during lunch on conference days in October.

-Wellness Council by Michelle Heath. (11) 5th graders for fall & 4th grade for spring. Adding Challenge Center 4th graders in the spring also. Wellness Council provides the volunteers to serve the breakfast, PTO funds it. Meetings are over lunch recess.

8. Unfinished Business

-Assemblies/Artist in Residence – continue or not? For the whole school to enjoy, assemblies would have to be done/paid in 2 performances. Fire code prohibits us from having the whole student body in the gym at once. Agreed that AIR shouldn't happen anymore due to space and quality. Ideas to do short field trips to better align with standards. Teachers to bring to PTO's attention needs field trips they want to attend. Discussion about having set field trips as milestones for certain grades. I.E. 2nd grade to Children's Museum, 4th grade to Prairie Village, 5th grade to Starbase.

-suggestion by Mrs. Jessica Knigge for PTO to discontinue sponsoring teacher meals the night of parent teacher conferences.

-suggestion by Ms. Rhodes (art teacher) to no longer participate in Off The Fridge.

-Nicole Osmundson made a motion to form a committee to allocate Quiz Bowl funds for student enrichment. 2nd by Michelle Heath.

9. Principal Report by Ms. Werner

-Construction update. Maps were provided that showed the 3 new additions. Parking concerns were discussed also.

Motion to adjourn by Laurie Stadheim. 2nd by Becky Pagone.