

# Robert Frost / Challenge Center PTO Meeting Agenda

Monday, March 1, 2021 @ 6:30 pm via ZOOM

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## 1. Join Zoom Mtg

<https://sdk12.zoom.us/j/97531473845>

Meeting ID: 975 3147 3845

Passcode:

Find your local number: <https://us02web.zoom.us/j/kBxqv84OS>

## 2. Welcome and Introductions - Jennifer Stensaas

**Attendees: Jennifer Stensaas, Lynn Gillette, Jill Smith, Tim Purintun, Dori Perkins, Alison Hanes, Nicole Tupman, Jill Koens, Prakash Kamat**

- a. Mission Statement - The purpose of our organization is to bring together the unique abilities of our parents to compliment the unique abilities of our teachers and staff in order to create support for our children's educational experience.
- b. Objectives - The objectives of this organization are to promote:
  1. Fundraisers and donations to support our school, activities and events.
  2. Social events to bring home and school into a closer relationship.
  3. Volunteer opportunities in the school.

## 3. Additions or deletions to agenda - Motion \_\_Alison\_\_ and 2nd \_\_Lynn\_\_

## 4. Approval of January 2021 minutes - Motion \_\_Lynn\_\_ and 2nd \_\_Dori\_\_

## 5. Chair reports – PAST events

- a. [Virtual Hobby Fair](#) - 9 students participated
  - i. Photo and short video posted/linked on the PTO website.
- b. Teacher Conference Meals - Thank you to all of the families that contributed!
- c. Virtual Book Fair - Total sales of \$1,060.59 with a profit of \$265.14
- d. Quiz Bowl -

## 6. Chair reports – UPCOMING events

- a. Kindergarten Registration - Online again this year
  - i. Prior years had activities and a free book
- b. Spring Spiritwear store - Jennifer Stensaas
  - i. Last week of March, first week of April?
  - ii. First week of April works for the school, noted that there is no school April 5th
  - iii. Coupon code for quiz bowl winners - Jennifer to contact winners
- c. Science Fair / Art Show / BOGO Book Fair - April 15
  - i. Can't do the BOGO Book Fair, not offered for virtual
  - ii. Sonja co-chair for the Science Fair, inquiry on potential virtual event; parent survey to gauge interest; typical years it was a competition that would lead to participation in the city wide fair
  - iii. Art Show - Lynn to inquire with the Art teachers on potential virtual
- d. Administrative Professionals Day - April 21
  - i. Holli Bialas, Cheri Lauritsen, Lynnette (retired admin coming in to sub for Holli)
- d. Teacher / Staff Appreciation Week - May 3 - May 7
  1. \$500 budget currently
  2. Total teachers/staff = 65 Lynn to send total list for us to see

3.

e. Future Friday - May 7

1. Jennifer has reached out to Jay to see if that would possibly be moved virtual.

## 7. Chair reports - ONGOING events

a. Rewards Programs

i. [Boxtops for Education](#) - Alissa Hugelma

1. Download the box tops app to your mobile device or send clipped box tops to school and place in the collection bins.

ii. [AmazonSmiles](#) Rewards - (0.5% of sales, distributed quarterly)

iii. [Coca-Cola Give](#) - Jennifer Stensaas

1. Use your mobile device to scan your coke caps @ <https://us.coca-cola.com/give/> or send to school and place in the collection bins.

2. Each cap is worth .05 and look for codes worth more inside cardboard packaging

b. [Ronald McDonald's Pop Tab Program](#) - Please continue to save your pop tabs over the summer! We have a volunteer that collects and delivers them to the Ronald McDonald House in Sioux Falls.

## 8. Principal's report - Mrs. Gillette / Alissa Hoektra (Admin Intern)

a. Coming up on the 1 year mark from when Covid closed school last year.

b. School numbers for Covid are really low

c. Fun-run kicks off tomorrow - utilize online fundraising system that handles all money collection and prizes; last year this raised \$46,000; all students receive a t-shirt; there are ongoing challenges next week and a lot of different prizes for incentives by classroom and school-wide

## 9. Financial report - Tim Purinton

a. Reviewed budget details.

b. Next meeting Lynn will bring a wish list from the school for how the remaining funds will be used.

c. Present current budget status - Motion \_\_\_Nicole\_\_\_ and 2nd \_\_\_Lynn\_\_\_

## 10. Old Business

a. none

## 11. New Business

a. Call for 2021/22 committee chairs and helpers

i. Jennifer will be putting out a sign-up genius to find out which committee chairs/helpers will be willing/able to take the same roles on again next year.

b. Call for 2021/22 exec board nominees - President & Vice President

i. Will include this in the survey to all parents

c. By-laws - Tim Purinton will be reviewing and updating this document

d. Fundraising options for 2021/22

i. Quiz Bowl - documented existing process; also investigating ways to innovate it using a vendor. (Example includes 99 Pledges)

## 12. Adjourn - Motion \_\_\_Jill\_\_\_ and 2nd \_\_\_Nicole\_\_\_

**Next PTO meeting will be May 11, 2021 @ 6:30pm via Zoom**

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