

Robert Frost PTO Meeting - Monday, May 8th, 2017

Attendees: Shelli Masek, (President) Jennifer Stensaas (Co-VP), Jill Smith (Co-VP), Beatrice Skyberg (Treasurer), Julie Person (Secretary), Colleen Werner (Principal), Jessica Knigge (Kindergarten teacher), John Pagone, Mary Grandi-Koball, Julie Beaner, Tami Burkard, Nicole Osmundson, Vanessa Janssen, Laurie Stadheim

- Welcome and introductions - Shelli Masek
- Approval of the agenda - Shelli Masek
 - Jill Smith motioned to approve the agenda
 - Nicole Osmundson 2nd to approve the agenda
- Approval of March 20th minutes - Shelli Masek
 - Shelli Masek motioned to approve the minutes
 - Colleen Werner 2nd to approve the minutes
- Additions to the agenda- Shelli Masek
 - Better viewing for school concerts (Mary Grandi-Koball) - Colleen Werner will look into relocating our band and orchestra concerts to a facility with tiered seating so parents are able to see their children. We will form a Performance Tech Committee and look for a chairperson that will look into live feed for concerts, digital recording for viewing online later, and projecting the concert onto a large screen for better viewing.
- Cynthia Mickelson - Candidate for SF School Board
 - Cynthia is an attorney and grant writer. She has been very involved in her children's schools - Robert Frost, Patrick Henry, and Lincoln, as well as many other organizations. She has a Facebook page - Cynthia Mickelson for SF School Board and her email address is cynthia@mickco.com. She would like to see vertical integration of curriculum between the elementary and middle schools and middle and high schools. She would also like to see a transitional period for the Bridges program so students can transition into middle school while still receiving the behavioral support and reinforcement.
- Chair Reports - Shelli Masek
 - Field Day - (Nicole Osmundson) The format will be very similar to last year. The only difference will be no live animals. There will also be a Fit & Flow class from Sanford. The students will rotate through 4 different stations. It is up to the teachers to recruit parent volunteers for their class.
 - Looking forward to next year - (Colleen Werner) The school events that PTO sponsors and/or helps out with are the Peace Festival in September, the Cardboard Challenge in October, the Quiz Bowl in November, the Hobby Fair in January, the Science Fair in March, and Fabulous Field Day in May. The school also has the holiday sing-a-long in December and the Arts Festival in April.
 - Peace Festival - (Colleen Werner) The Peace Festival will be held on September 22nd. We need PTO volunteers to help supervise the chalk area and photo booth. We will possibly sell pop again, but next year there will be 3 food trucks

and 2 dessert trucks. We will do maze tag instead of bubbles. Phil Baker will perform at the event again and he will also do an artist in residence program with the kids the day before so they are familiar with the songs at the festival.

- Committee Chairs Needed - We need a new Science Fair chairperson(s). We may also need chair people for the Wellness Council. Some have expressed interest, but we have not received confirmation yet. Ms. Werner would also like to see a Spirit Wear chairperson so we can utilize our new graphic from Jason Folkerts. Mary Grandi-Koball is willing to co-chair with someone. Jill Smith offered to team up with her. Jill Smith will contact all the current chair people to see if they are interested in continuing on in their position next year and we will send out a sign up genius link for open positions after that.
- Treasurer Report - Beatrice Skyberg
 - We will do a drawing for the gift cards that did not get handed out during Teacher Appreciation Week.
 - We have many line items that need to be moved to different categories including the \$180.25 under miscellaneous and the \$639.80 under Book Room maintenance.
 - We are checking to see if we reimbursed the school for the teacher purchase cards. (We have not.)
 - Next year we will make sure all staff are on the same page and turn in all requests and reimbursements to Kellie so she can update the spreadsheet. She will keep track of everything and we will write out one check to reimburse the school at the end of the year instead of writing checks to each teacher.
 - We are holding off on spending money for the book room as we are going to start a new curriculum next year and we might have new needs for that.
 - Jennifer Stensaas motioned to table the treasurer's report until the budget line items can be fixed. Laurie Stadheim seconded.
- President's Report - Shelli Masek
 - Thank you to Beatrice Skyberg for serving as our treasurer this year!
- Principal's Report - Colleen Werner
 - There will be a shifting of staff next year so that each grade level has a variety of instruction styles and experience levels. All the primary grade levels will now be in the south wing.
 - There were no staff reductions for next year.
- Elections - Shelli Masek
 - Officers on election ballot for 2017-18 school year
 - President - Jill Smith
 - Vice President - Jennifer Stensaas
 - Secretary - Julie Person
 - Treasurer - Tina Zhang
 - John Pagone motioned to approve the election ballot.
 - Tami Burkard 2nd to approve the election ballot.

