

Robert Frost PTO Meeting - Monday, September 12, 2016

Attendees: Shelli Masek (President), Jennifer Stensaas (VP), Jill Smith (VP), Beatrice Skyberg (Treasurer), Julie Person (Secretary), Colleen Werner (Principal), Jessica Knigge (K teacher), Jessica Peterson (5th grade teacher), Suzy Knoff, Laurie Stadheim, Samantha Terry, Julie Beaner, Vanessa Janssen, Natalie Scott, Karen Abbott, Joe Ulin, John Pagone, Ashley Hagen, Iryna Vercellino, Tami Burkard, Kristy Dillon, Crista Saeger

- Welcome and introductions - Shelli Masek
- Approval of May 2016 minutes - Shelli Masek
 - Kristy Dillon motioned to approve the minutes
 - Laurie Stadheim 2nd to approve the minutes
- Treasurer Report - Shelli Masek/Laurie Stadheim/Beatrice Skyberg
 - Still trying to get the bank accounts set up for this year. The person who had our information at the bank took a medical leave of absence and we had to start over and turn in all our information again. Shelli Masek just got the paperwork back today and will have the officers sign off tonight so we can get it back to the bank.
 - We completed the audit of our books this summer. Everything looked great. Thanks to Laurie Stadheim for doing a great job as treasurer.
 - Our current checkbook balance is \$7,824.48. We carried over enough funds from last year to make sure our beginning of the year expenses would be taken care of and to make sure the teachers still received their \$75 on their P cards.
 - Beatrice Skyberg highlighted what our major fundraisers are. We are going to send home envelopes for our no sale fundraiser by next week. The quiz bowl is in November and that is our biggest fundraiser.
 - Laurie Stadheim is coordinating our rewards programs this year. She will update those and will send out a new list to parents. We will have a Box Tops cutting party mid-October to make sure we get the Box Tops ready before the deadline. It's a good chance to meet other RF/CC families in a casual setting.
 - We inadvertently forgot to have the budget approved at the meeting. The budget was emailed out to all those who attended the meeting and it was approved through an email vote. There was no opposition.
- President's Report - Shelli Masek
 - The Peace Festival will be held on Thursday, 9/22, from 6-7:30. This event was carried over from the CC. It's a celebration of peace and community. There will be many carnival activities. Phil Baker will be performing. We will be sending out a sign up genius link soon for volunteer opportunities. We are having Papa John's send out a remote truck to sell pizza instead of having to take pre-orders, collect money, and label all the pizzas.
 - Shelli Masek is working on update the website to modernize it and make sure everything is up-to-date.
 - Robert Frost Reads will replace Library Friends. It's a volunteer opportunity that has parents working one-on-one with children who need extra help. There will be

parent training. There's file folders in the office with the student's name, picture, and detailed activities with clear and easy to follow directions. Parents are able to volunteer as much or as little as they'd like. There will be a sign up genius link that will be sent out soon.

- The Quiz Bowl will be held on Friday, 11/4. We're going back to a quiz bowl instead of the history bowl that we did to commemorate RF's 50th anniversary. Shelli Masek would like to do 20 questions so that all classrooms have the same number and it's easier for volunteers.
- The Cardboard Challenge will be held on Thursday, 9/29, from 6:30-7:30. It's based off Caine's Arcade Challenge. Parents are encouraged to let students make their own creations.
- The PTO closet will be moving to the old Kid's Inc closet this Friday. Shelli Masek is looking for volunteers to help move our belongings this Friday from 8:30-10:30.
- Boo hoo/Ya Hoo Breakfast - Jennifer Stensaas - The event went well, but was poorly attended. There was discussion about having it outside next year and/or having more reminders so parents are aware it's an option. Jennifer made giveaway packages.
- We talked about using the school's large whiteboards along the drop off areas to notify parents on the days of PTO meetings and school events.
- Principal's Report - Colleen Werner
 - We had six empty classrooms in our building when SI left. The rooms have been filled by art, music, resource, movement, and two classrooms are filled with the Preschool Opportunity Program (POP). The POP program is new to RF this year. There will be 2 classrooms of preschool, both with a morning and an afternoon section. It's funded by the United Way, but the SFSD provides the space and oversees the program.
 - We have several new staff members this year. A kindergarten section was added at the last minute. Kelly Crossway is our new clerical. She comes to us from WHS. We have another .5 resource teacher this year. We have three new EAs. We also have a new art teacher.
 - One of the SF school district's focuses this year is on attendance. Every student, every day.
 - We have 636 total students this year. 471 for RF and 165 for the CC.
 - Ms. Werner will be working on merging the Facebook pages into one. She encourages the school and PTO pages to tag each other for pictures and events.
 - The Kaleidoscope assembly will be an annual tradition. We hope to have 2 school assemblies each year.