

Robert Frost PTO Meeting - Monday, March 19, 2018

Attendees: Jill Smith (President), Julie Person (Secretary), Tina Zhang (Treasurer), Colleen Werner (Principal), Jaime Bell (Admin Intern), Jera Potter (CC 5th), Jamie Appel (CC 5th), Ashley Wiley (5th grade), Alisha Bell (2nd grade), Brandi Ivey (CC 2nd), Colleen Stavig (LIA), Korey Erickson (Librarian), John Pagone, Tami Burkard, Sonia Ohling, Mary Grandi-Koball, Jay Kahl, and Jason Madsen

- Welcome and introductions - Jill Smith
- Approval of the agenda - Jill Smith
 - Jera Potter motioned to approve the agenda
 - Brandi Ivey 2nd to approve the agenda
- Approval of March 20th minutes - Jill Smith
 - Jera Potter motioned to approve the minutes
 - Brandi Ivey 2nd to approve the minutes
- Additions to the agenda- Jill Smith
 - No additions or deletions.
- Chair Reports - Jill Smith
 - Book Fair (Jill Smith on behalf of Jennifer Stensaas) - the “Grands” book fair was very successful this year. We made \$4900 in Scholastic Dollars to be given to teachers/staff/library to use to purchase books. Korey said that this was the most successful book fair that he can remember.
 - Science Fair (Sonia Ohling) - There was a new planning committee this year and they learned a lot. We discussed the possibility of separating the Invention entries into a different event next year as they are not judged on the same criteria and they are not eligible to move on to the Science Fair at the Washington Pavilion. We also discussed the feasibility of holding judging of the entries separate from the public showing by possibly having entries set up in school the day before or day of and having judging during the day and a public exhibit and announcement of the winners at night. Or we could set up and hold the judging right after school and have kids/parents sign up for a judging timeframe.
 - Spirit Gear (Jill Smith on behalf of Mary Grandi-Koball) - The online store will be open for the last time this year from April 1-14 with delivery around April 24th. We discussed having spirit gear on display and available for purchase during Kindergarten Roundup and having new families pick up their purchases in the office.
 - Kindergarten Roundup (Tami Burkard) - To be held April 5th from 3:30-6pm. We have a \$250 budget available to purchase snacks and drinks for the “minute to win it” style games. We will have less 5th grade helpers this year. They will be trained the day before and will have a pizza dinner. Jill will make an “intro to PTO” sheet to include with the parent information that night and we will have a PTO representative available.
 - Art Show/BOGO Book Fair/Ice Cream Social (Jill Smith) - To be held April 6th from 6-8pm. We will send out a sign-up genius link for volunteers for set-up, cashiers, and tear down for the book fair. Scholastic dollars earned will be given to the Hawthorne librarian to use. Julie Person will arrange for ice cream trucks.
 - Spring Family Movie Night (Julie Person/Jill Smith) - To be held April 20th. Doors will open at 6pm. Movie will start at 6:30pm. We’ll be showing “Wonder.” We will have pizza pre-orders available on our website. Deadline for ordering pizza is April 11. We’ll sell popcorn, candy, and water. We’ll send out a sign-up genius link for parent volunteers.

- Teacher/Staff Appreciation Week (Jill Smith on behalf of Tara White) - Teacher Appreciation Week is April 30-May 4. We have a \$500 budget. Monday - breakfast bar. Tuesday - appreciation station. Wednesday - snack attack day. Thursday - Guess Who staff game. Friday - sweet treats. Sign-up genius link to go out for parents to volunteer to bring some items.
- Field Day - To be held May 23rd. We have 3 parent volunteers so far. We discussed attempting to plan both daytime and evening activities similar to the Peace Festival.
- Treasurer Report - Jill Smith
 - We are on budget and things are looking good to finish on track for the remainder of the year. We should have just over our required \$5000 balance to carry over as required by our bylaws for the start of the next year.
- Principal's Report - Colleen Werner
 - Ms. Werner announced that Lynn Gillette will be the new principal at Robert Frost. She is currently the principal at McGovern and was previously at Garfield and has had experience with the Challenge Center there.
 - We discussed how to spend our book room budget money. With the new reading curriculum the staff would like more sets of the guided reading materials. Mrs. Bell will take care of ordering those.
- New Business
 - The Challenge Center Open House will be held this spring. Dates discussed were 4/9, 5/3, and 5/4 as the make up date. It was discussed having it at the end of the school day in the science lab with refreshments and having current Challenge Center parents and students there to discuss their experiences.
 - Fabulous Fridays (Jay Kahl and Jason Madsen) - This is an event that was held at Robert Frost in the past and Jay and Jason expressed interest in bring this back in some capacity. It's a way for the students to explore different career options. We discussed calling it "Future Fridays" and having 2nd grade do a pilot program of this yet this spring. Jay will head this project up.
- Adjourn
 - Colleen Stavig motioned to adjourn the meeting.
 - Julie Person second to adjourn the meeting.