

## Robert Frost PTO Meeting - Monday, March 4, 2019

Attendees: Jill Smith (President), Jennifer Stensaas (Co-VP), Sonia Ohling (Co-VP), Jay Kahl, Tami Burkard, Joedy Poppe, Amanda Fauth

- Welcome and introductions - Jill Smith
- Approval of the agenda - Jill Smith
  - Tami Burkard motioned to approve the agenda
  - Amanda Fauth 2nd to approve the agenda
- Approval of January 2019 minutes - Jill Smith
  - Jennifer Stensaas motioned to approve the minutes
  - Sonia Ohling 2nd to approve the minutes
- Chair Reports - Past Events - Jill Smith
  - Hobby Fair (Tami Burkard) - Hobby Fair went well, we didn't have a total number of participants but the gym was full
  - Skating Party (Jill Smith) There were only 4 skaters at this party due to bad weather. Skate City would like to do another party for us. It's scheduled on March 6th from 6-8pm. Every skater will get a free ICEE.
  - Conference Meals (Jill Smith) - One conference night was cancelled due to bad weather, the other nights we had all the food we needed.
  - Book Fair (Jennifer Stensaas) Total sales were over \$6,800 even with one day of conferences cancelled due to bad weather. Total Scholastic profits were \$4,478 to use to purchase more books for the library and classrooms.
- Chair Reports - Upcoming Events - Jill Smith
  - Skate City Parties (Jill Smith) We have two more skating parties left this year - one on March 7th and one on April 18th.
  - Science Fair (Sonia Ohling) The Science Fair will be held on March 14th. The Science Fair will need a new committee chair next year as well as additional committee members to help. We have a \$300 budget for this event. Sonia will put in a sponsorship request to Sanford again for the amount of \$300.
  - Spirit Wear Spring Sale (Jill Smith) We will have the same design as previous sales and will put flyers in the folders for Kindergarten Round Up. Orders will be due April 5.
  - Kindergarten Round Up (Tami Burkard) Kindergarten Round Up will be held on March 28th. The school is expecting 40-50 kids. We have 5th grade student volunteers. The PTO will have a welcome flier and a spirit wear order form in the folders for this event. Tami is coordinating other pieces like the snack practice, book giveaways, and the 5th grade tour leaders. We have a \$200 budget for this event.
  - Family Movie Night (Jill Smith) Family Movie Night will be held on March 29th. We will be showing Smallfoot. We will send out a sign up genius link for volunteers. Pizza pre-orders are due by Thursday, March 21st.
  - Art Show/Ice Cream Social/BOGO Book Fair (Jill Smith) This event will be held on April 11th. We need to schedule Dakota Snow for concessions. Ideas were shared with the art teachers and they will let us know how they would like the PTO to help. We can send out a sign up genius link for volunteers to mount artwork. We have a \$200 budget for this event.
  - Project Night (Jill Smith) We will be hosting another project night on April 26th. We need to send out an email requesting project leaders.

- Fabulous Friday (Jay Kahl) The date is still TBD. Jay is still in the planning stages looking for parent volunteers to dedicate their time in sharing their professions. The goal is that every child will participate in a session, being able to experience a presentation led by a professional giving them a better understanding of different career possibilities. Could a list be generated of the parents/professions in our school to possibly reach out to for a direct ask? We have a \$150 budget for this event.
- Teacher Appreciation Week (Jill Smith) Teacher Appreciation Week is May 6-10. Jill will check in with the coordinator for plans. We have a \$500 budget for this event.
- Field Day (Jill Smith) Field Day will be held on May 17th. We have a \$500 budget for this event.
- Principal's Report - Jill Smith
  - The following staff are being recognized as Teacher of the Year Nominees this evening: Jessica Knigge, Robert Frost Kindergarten; Eric Miller, Robert Frost 4th Grade; Alisha Bell, Robert Frost 4th Grade; Marla Skadsen, Occupational Therapist; Jill Joyce-Hazard, Physical Therapist. We purchased flowers for them to wear to the event this evening, and we will also be celebrating with a cake in their honor on Friday. Also: Peggy Baney, 1st grade teacher, earned a grant to enhance math instruction. These materials will be accessible by any teacher in the building wanting to use the materials; Korey Erickson, Librarian, secured multiple grants to bring recorded books and print books to our library; Our teachers send a wholehearted THANK YOU to our PTO for the conference meals in February. It truly helps to lighten the load and ensures our staff eat something hearty during those 12 hour days!
- Financial Report - Jill Smith
  - Upcoming budget items to pay out: Assembly money (\$1000) & Wellness Council (\$500)
- Old Business
  - Distribution to teachers - Each teacher received \$8 per student. Specials teachers receive a percentage of that based on their full/part-time status. The total payout was \$5838.
- New Business
  - Executive Board Election - We need nominees for the open Secretary position prior to the May meeting.
- Adjourn
  - Amanda Fauth motioned to adjourn the meeting.
  - Jennifer Stensaas second to adjourn the meeting.