

## Robert Frost / Challenge Center PTO Meeting Minutes

Monday, November 14, 2022 @ 5:30 pm

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### 1. Welcome and Introductions - Jennifer Stensaas

- a. Mission Statement - The purpose of our organization is to bring together the unique abilities of our parents to compliment the unique abilities of our teachers and staff in order to create support for our children's educational experience.
- b. Objectives - The objectives of this organization are to promote:
  1. Fundraisers and donations to support our school, activities and events.
  2. Social events to bring home and school into a closer relationship.
  3. Volunteer opportunities in the school.

### 2. Approve Agenda - Motion \_\_\_Annie\_\_\_ and 2nd \_\_\_Margaret\_\_\_ Motion passed

### 3. Approve October 17, 2022 minutes - Motion \_\_\_Nicole\_\_\_ and 2nd \_\_\_Amanda\_\_\_ Motion passed

### 4. Financial report - Tim Purintun

- a. Need to approve proposed budget - Motion \_\_\_Erin\_\_\_ and  
2nd \_\_\_Margaret\_\_\_
- b. Proposed budget motion passed
- c. Items discussed:
  - i. Movie Night - Tiered pricing depending on attendance; cost includes the price for the tickets. 20 or fewer \$100 40-200 is \$200 / 200 people/\$300 total - budget has been expanded to include these costs. Discussion around what potential attendance would be. Would have to be Saturday AM.
  - ii. Artist in residence assembly - \$1000 - leave in budget for now.
  - iii. Science Fair (or "Talent" fair) - discussion on who would potentially chair Annie will look into any tie in to Pavilion; Mrs. Bell will check in with staff.
  - iv. Kindergarten Round Up - March 2nd - PTO funds for activities and pizza for 5th graders who help with tours
  - v. Peace Fest / Party in the Playground - already happened, school already paid it; PTO funds to pay for Phil Baker - \$500
  - vi. Field Day - \$500 from PTO for supplies or any school needs; Mrs. Bell will check with Mr P on this.

- vii. Sarah Hall - Bella Rosa donated flowers for the orchestra concert last Monday
- viii. Birthday Cards - increase for budget next year.
- ix. Book Room - Mrs. Bell will check in with the librarian after she returns after Thanksgiving break. Working to get more useful books for teaching reading.
- x. Staff Appreciation - gift cards to each
- xi. Party funds - already completed
- xii. Special Project - Staff Lounge/Workroom refresh

## 5. Chair reports – PAST events

- a. Quiz Bowl
  - i. Raised \$27,797 + some funds coming in
  - ii. Pizza Party Classroom Winners:
    - 1. Highest Participation % - Mrs. Ivey, 211
    - 2. Highest Average Quiz Bowl score: Mrs. Knigge, 101
    - 3. Highest Amount Raised: Mrs. Bleil, 411
  - iii. Survey to staff on how it went & their thoughts for next year to include in plans for a refresh next year.
  - iv. Classroom Movie parties - Will purchase Swank license (\$597) to show movies in groups settings, good for one year. Coordinate snacks for each classroom (Poppy's Popcorn??); will hold this the day before break in lieu of a christmas party;

## 6. Chair reports – UPCOMING events

- a. Skate City - Open nights are: December 20, 22 | January 23, 24, 30 | February 6, 13 | March 6, 14 | April 24 | May 1, 2, 4, 8, 9, 11, 16, 18, 22; Picked January 24th
- b. Ice Skating party - Last week in March or early April - March 28th, 30th, or April 4th - Erin to see if this works
- c. Movie Night (DATE TBD) - Margaret Carmody
- d. Staff In-Service Breakfast (Feb 6) -
  - i. We missed the staff welcome breakfast at the beginning of school

## 7. Principal's report - Mrs. Bell

- a. STAFF DREAM BIG -
  - <https://docs.google.com/spreadsheets/d/1fKdcoT9i4hAdPleg3WhIJvt8YONsn91uGveOvF9yTpw/edit?usp=sharing>

## STAFF DREAMS BIG!

1	A new teacher's lounge would be amazing...
2	classroom funds on Pcard-STEM activities, class rewards, etc.
3	More playground equipment, teachers' lounge update, one new piece of furniture for each classroom, warming up the hallways with any type of decor, boot racks available for all students, etc. Grand piano. MakeyMakey for STEAM. <a href="https://makeymakey.com/">https://makeymakey.com/</a> Large music carpet for music room. <a href="https://www.westmusic.com/classroom-furniture-equipment/classroom-rugs/joy-carpets-note-worthy-10-9-x-13-2-rectangular-500796?returnurl=%2fclassroom-furniture-equipment%2fclassroom-rugs%2f">https://www.westmusic.com/classroom-furniture-equipment/classroom-rugs/joy-carpets-note-worthy-10-9-x-13-2-rectangular-500796?returnurl=%2fclassroom-furniture-equipment%2fclassroom-rugs%2f</a> 4 or more Desk Bell set for K-1. <a href="https://prodigies.com/products/prodigies-deskbells">https://prodigies.com/products/prodigies-deskbells</a>
4	Malmark 1 Octave Handbells With Cases. <a href="https://www.malmark.com/product/16-note-choirchime-classroom-set/">https://www.malmark.com/product/16-note-choirchime-classroom-set/</a>
5	Updating the teacher's lounge would be awesome!
6	A vending machine and a pop machine that take credit cards. :) A more homey space in there- maybe couches, chairs, lamps. Since we do have the tables and chairs in the workroom. Do we need a stove? I have literally never used it. An airfryer for heating up food?
7	Coats, snowpants, and other winter gear for students who don't have them, remodel of teacher's lounge, paper/plastic supplies for teacher's lounge (paper plates, plastic silverware, plastic cups, napkins, etc for teachers who forget when eating lunch, monthly \$1-\$2 books for students in each classroom so every student can get a book every month - We could possibly order them from scholastic, water bottles for students who don't have one, more flexible seating - for example, rocker chairs as these are always in demand for students who have ADHD, autism, etc, additional \$ to put on teacher's pcards which would help with classroom supplies needed throughout the year. Thank you!
8	Extra bathroom installation in the K-1 hallway :), comfy lounge upgrade, another set of soccer nets, dome climber for the field, giant outdoor games (checkers, jenga), draw on outdoor blackboards, artist-in-residence.....
9	Walkie Talkie for every classroom teacher :)
10	I like to lounge remodel idea. Also, do we need instruments for those who can't afford to rent/buy?
11	WALKI TALKI'S FOR ALL!!!! When going out for recess duty, it is always a scramble to find enough walkis. It would be very helpful to have more, and they would be used daily multiple times guaranteed. ALSO, it would be wonderful to get more decodable books for beginning readers.
12	Apps for student learning such as SeeSaw

- i. Kitchen needs a new refrigerator/freezer combo
- ii. Swings - sent email to Mrs.Gillette to request update

### 8. Old Business

- a. Update PTO Bylaws - Tim Purintun, Margaret Carmody, Annie Taylor, anyone else?
- b. Update staff lounge / workspace - Erin Pederson
  - i. Organize/Create Student Needs Space
  - ii. Organize Storage Space
- c. School Ice-Skating party - \$5 per student (includes skate rental), 1.5 hours, can be scheduled late March-early April (after hockey season), No rebate/refund of money like Skate City does. March 30th or April 4?
- d. School Yearbook - Committee Chair ??
  - i. Committee: Amanda Hall, Sarah A
  - ii. Student Annual Update

**A. EXCLUDE from Directory Information limited to School Publications (Grades K-12):** (FERPA)

By checking this box, your student(s) information listed below will **NOT** be included in school publications including the annual yearbook, graduation programs, sports and activity programs, class composite picture, class rosters which may be posted inside school buildings, programs showing a student's role in a music or drama production, the school newspaper, honor roll or other recognition lists. *Information included: Student name; Parent/guardian name; Dates of attendance; Honors/awards/degrees; Individual/group photographs; Grade level; School attending; Student participation in activities or sports; Information which denotes accomplishments and achievements; Weight and height of athletes.*

- iii. TreeRing & Scherling Photography are options

**9. New Business**

- a. Special thank you to Sarah Hall for coordinating the donated flower corsage from Leigh at Bella Rosa for the 5th grade chorus concert. Last Monday
- b. New officers needed for 2023/2024 school year
  - i. President
  - ii. Vice-President
  - iii. Treasurer
  - iv. Secretary

**10. Adjourn - Motion \_\_\_\_\_ and 2nd \_\_\_\_\_**

**Next PTO meeting will be January 23, 2023 @ 5:30pm in the library**

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