

## Robert Frost PTO Meeting - Monday, September 10, 2018

Attendees: Jill Smith (President), Jennifer Stensaas (Co-VP), Sonia Ohling (Co-VP), Julie Person (Secretary), Lynn Gillette (Principal), Jaime Bell (Administrative Intern), Peggy Baney (1st grade), Alissa Hugelmann, Jay Kahl, Tami Burkard, Melissa Dahl, Aron Spencer, Annie Taylor, Angela Reichert, Amanda Fauth

- Welcome and introductions - Jill Smith
- Approval of the agenda - Jill Smith
  - Jennifer Stensaas motioned to approve the agenda
  - Aron Spencer 2nd to approve the agenda
- Approval of March 19th minutes - Jill Smith
  - Sonia Ohling motioned to approve the minutes
  - Jennifer Stensaas 2nd to approve the minutes
- Bond Election Information Session (Doug Morrison, SFSD Director of Research Innovation and Accountability) Doug talked about the bond election and what it means for the SFSD and what it means for taxpayers.
- Great Plains Fundraising (Colin Wipf) Colin presented fundraising ideas and options. They have many products including cookie dough, cookies, coffee, candles, etc. We could fundraise using the full brochure or customize it to just a few products. Great Plains Fundraising handles everything. Our school would receive a 40% profit. Students receive prizes based on the amount of items they sell. Mrs. Gillette will review our current fundraisers and we'll revisit this at our next meeting.
- Additions to the agenda- Jill Smith
  - Fabulous Friday (Jay Kahl) This event was discussed last spring and there wasn't enough time to pull it together. It's a day that the school can bring in presenters and students can learn more about various professions. Mrs. Gillette will talk to other administrators at their meeting this fall and find out more information about the logistics. We discussed possibly implementing it in just one grade level and polling the students for their interests.
- Chair Reports - Jill Smith
  - Peace Festival (Mrs. Gillette) - This is an event the school is hosting on 9/21. Nothing is needed from the PTO at this time. The sign up genius link requesting volunteers will go out again before the event.
  - Project Night (Jill Smith) - This is a new event that will be held on 10/2. This event replaces the Cardboard Challenge. We still need more project leaders in order for this event to be held. Jill will send out an email with a list of project ideas and a request for more volunteers.
  - Book Fair (Jennifer Stensaas) Jennifer will send out a sign up genius link soon to ask for volunteers. Everything else is good to go.
  - Quiz Bowl (Jill Smith) Quiz Bowl will be held on 10/19. More info will go out after the Project Night.
- Treasurer Report - Jill Smith
  - Aron Spencer motioned to approve the budget.
  - Jennifer Stensaas 2nd to approve the budget.
  - There was some confusion over having the staff collect classroom party funds this year. This might have to go back to PTO next year. Any funds that teachers are unable to

collect from parents will be paid to the from the PTO budget so their classroom parties are not underfunded.

- We are still trying to decide if/when to send out the PTO donation envelopes and will discuss again at the next meeting.
- Principal's Report - Lynn Gillette
  - There was a change in the district wide fundraising policy this year. A form will have to be filled out for all fundraising activities. The form will go to Kellie for Mrs. Gillette's approval.
  - We continued to discuss fundraising for new playground equipment. Mrs. Gillette met with the building operations manager. We need to create a list of needs/wants for the playground. We can decide on a budget and see what would work within our budget as well. The building operations department will give us a list of vendors and will create a drawing of what we want. The district would request bids and a committee would meet and rate the bids. Parents are welcome on this committee. We discussed creating a playground committee for our building to further pursue this.
- Old Business
  - The following amendment to our bylaws passed as there was no public input after the proposed change was posted publicly:
    - Article IX, Section 2 - "The Budget must be approved at the first regular PTO meeting of the fiscal year. Executive Board members may spend up to \$1000 prior to the approval of the budget in order to fulfill fiscal needs prior to the first regular PTO meeting of the year."
- New Business
  - New fundraising ideas: window clings and driveway logos. We discussed whether this should be a PTO project or something for the Student Council. It was decided that we would reach out to the Student Council Advisors.
- Adjourn
  - Tami Burkard motioned to adjourn the meeting.
  - Amanda Fauth second to adjourn the meeting.